

DRAFT MINUTES

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| <p>Present:</p> | <p><u>Directors</u> Michael McCoy, Chair Anne Fleck Byrne, South East Pat Durcan, Dublin Wicklow Marie Carey, Mid West Amanda Torrens, North West Tony Whyte, Midlands Eileen Gallagher, Dublin Kildare Rod Murray, South Jimmy O’Keeffe, Nursing Committee Cora McNamara, West Stephen Eustace, Dublin North</p> <p>Tadhg Daly, CEO/Company Secretary Emma Morley, Minute Taker Owen McGartoll, Incoming Chair</p> <p><u>Members</u> Ailesbury Nursing Home Ashbury Nursing Home Áras Chois Fharraige Ashlawn House Beechfield Manor Bloomfield Care Centre Borris Lodge Brindley Healthcare Brookhaven Healthcare Caiseal Gael Nursing Home Carrigoran House Central Park Nursing Home Dalkey Lodge Dealgan House Nursing Home Douglas Nursing Home Drakelands House</p> | <p><u>Members</u> Glencarrig Nursing Home Glengara Park Nursing Home Greenpark Nursing Home Harvey Healthcare Highfield Hospital Innis Ree Nursing Home Kiltipper Woods Nursing Home Larchfield Park Nursing Home Lisheen Nursing Home Maypark Nursing Home Moorehall Lodge Mulross Nursing Home Newpark Care Centre Newtown Park House Our Lady of Lourdes Nursing Home Retreat Nursing Home Rickard House Nursing Home Ryevale Nursing Home Sally Park Nursing Home Shrewsbury Nursing Home Silverstream Healthcare St. Joseph’s Nursing Home St. Lukes Nursing Home St. Eunan’s Private Nursing Home St. Ursula’s Nursing Home Strathmore Lodge Nursing Home Willowbrook Lodge Woodlands House Nursing Home</p> <p><u>NHI Staff</u> Michael McGlynn, NHI Sinéad Morrissey, NHI Paula Lumsden, NHI</p> |
| <p>Apologies:</p> | <p>Aisling House Nursing Home Bethany House Carlingford Nursing Home Cahereen Residential Care Carthage Nursing Home Cedar House Cobh Community Hospital Craddock House Griffen Valley Haven Bay Nursing Home</p> | <p>Knockeen Nursing Home Norwood Grange Oaklodge Nurisng Home Rosenalee Centre Shannagh Bay Nursing Home Skibbereen Residential Care St. Clair’s St. Francis St. Paul’s Nursing Home Tara Winthrop Tower Nursing Home</p> |

Item

Meeting commenced at 11.15am

Opening of AGM

The Chairman Michael McCoy opened the meeting and welcomed all members. Chairman outlined the Agenda and running order of the AGM. A total of 10 proxy forms were received and the list of apologies was read to all.

Draft Minutes agreed and adopted of AGM 2011:

Proposed: Ellen Dillon (Larchfield Park Nursing Home)

Seconded: Gearoid Brennan (Brookhaven Nursing Home)

Chairman's Welcome

Chairman thanked all members for their attendance at the 2012 AGM. The Chairman thanked the Board for their contribution throughout the year in particular the 7 members of the Board who are stepping down Amanda Torrens (NW), Anne Fleck Byrne (SE), Marie Carey (MW), Eileen Gallagher (DK), Cora McNamara (W), Tony Whyte (MD) and Jimmy O'Keeffe (NC rep) and advised of all Directors elected by each NHI region:

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|----------------------------|------------------------|
| • (NW) – Denis Fitzpatrick | (NC) – Helena Moore |
| • (MD) – David Corboy | (MW) – Frances Neilan |
| • (SE) – Gearoid Brennan | (DN) – Stephen Eustace |
| • (W) – Aidan McGrath | (NE) – Michael McCoy |
| • (DK) – Valerie Joy | (DW) – Pat Durcan |
| • (S) – Rod Murray | |

The Chairman advised that a new Chairman has been appointed. Mr. Owen McGartoll was introduced to members and the Chairman read a biography of Mr. McGartoll to all.

Owen McGartoll briefly addressed the members, Owen spoke of the vital role long term care plays in the health service and he is looking forward to working with the Board and members in the many challenges we face as a sector.

The Chairman thanked the CEO, Board of Directors and NHI staff for their work and contribution throughout the year.

Adoption of Directors Report and Audited Accounts

Mr. John Lyons, Auditor, addressed the meeting and reported that Lyons O'Connell have audited the financial statements of Independent Nursing Home Ireland Limited for the year ended 31st December 2011 which comprise the income and expenditure account, the balance sheet, the cash flow statement and the related notes. Mr Lyons confirmed that the accounts give a true and fair view of the company's affairs. It was noted that income is down slightly due to the membership fee reduction in 2011, however sponsorship income is up. It was noted that NHI are in a strong position financially.

Motion to Adopt Directors Report and Audited Accounts

Proposed: Valerie Joy (Lisheen Nursing Home)

Seconded: Frances Neilan (Carrigoran Nursing Home)

Motion Carried

Authorise Directors to fix Auditors remuneration / Appoint Auditors

Proposed: Pat Durcan (Dalkey Lodge)

Seconded: Helena Moore (Kilbrew Nursing Home)

Motion Carried

CEO Address

CEO welcomed all members to the 2012 AGM. In a lengthy address the CEO outlined the following issues addressed in an important, busy and challenging year for the organisation;

- NHI continued to campaign on Regulation, Quality and Funding
- 2011 – very challenging year due to economic difficulties – NHI continued to lobby on behalf of the sector
- Minister Reilly echoed NHI's comments re high cost of public care and cost differential between private and public care
- Comptroller and Auditor General report in September 2011 stated high cost of care is unsustainable
- NHI met with Minister Reilly immediately following the suspension of Fair Deal in May 2011 and following meeting of members, NHI contributed to ensuring that the Minister did not pursue the threat to unilateral fee reductions through legislative measures
- NHI ran series of road shows to advise members
- Lobbied in advance of General Election to ensure Long Term Care is on the agenda
- NHI responded to nursing home difficulties re recruitment – recruitment seminar held in August 2011 – profile raised for job opportunities in nursing home sector
- Education days held on restraint, elder abuse and risk management
- Most successful Annual Conference and Care Awards to date
- New Chairman will build on the strength of the organisation

The CEO concluded by thanking all Members, Nursing Committee, NHI Staff, Board and subcommittee members for their work and support.

Particular thanks were extended to Michael McCoy as outgoing Chair. It was noted that Michael accepted the role of acting Chair and subsequently as Chairman at a challenging time for the organisation and we are extremely grateful for his commitment, dedication and stewardship over the last 3 years.

Motions for Debate

The motions received were discussed and debated with contributions from the floor

Motion Submitted by Dublin Kildare Region (presented by John Brady – Sally Park NH)

Motion 1

That the Board give priority to review existing nursing home bedroom size and occupancy in the HIQA National Quality Standards for Residential Care. Any nursing home who was compliant with the 1993 regulations prior to the introduction of HIQA National Standards should remain compliant after 2015.

MOTION CARRIED UNANIMOUSLY

Motion Submitted by Midlands Region (presented by Michael McCoy in the absence of representative from the region)

The members of the Midlands region have experienced difficulties in follow up inspections in relation to inspectors raising issues which were acceptable at registration inspection being an issue at follow up. Follow up inspections should clearly be about follow up issues. We ask the executive to raise these concerns with HIQA on our behalf.

MOTION CARRIED UNANIMOUSLY

Motions Submitted by South East Region (presented by Seamus Killeen – Willowbrook Lodge)

Motion 1

To ensure that members are represented at review of the Nursing Home Support Scheme

Motion 2

NHI to increase its activity in assisting to obtain agreement with the NTPF for Fees that are fair and equitable

Motion 3

NHI to ensure its input into the review of HIQA Standards, Legislation or any other body formulating policy

Motion 4

NHI to ensure Goods and Services are defined clearly for private sector and not by HSE for Private Sector

MOTIONS CARRIED UNANIMOUSLY

Motions Submitted by South Region (presented by Roy Murray – Our Lady of Lourdes NH)

NHI Southern Region notes with concern the absence of an independent appeals process for member support nursing homes in the 'negotiations' with the NTPF under the Nursing Home Support Scheme (Fair Deal).

NHI calls on the government to introduce an independent appeals system as a priority. The region acknowledges the support of NHI and the presentation of legal, financial and negotiation expertise to members.

NHI South calls on NHI and members to identify a member(s) individual case(s) dealings with the NTPF that would benefit from a legal Judicial Review

NHI and members to financially support a Judicial Review case

MOTIONS CARRIED UNANIMOUSLY

Motions Submitted by Dublin Wicklow (presented by Anne Conlon – Newtownpark House)

Motion 1

We propose the motion that the HIQA Providers Panel be re-instated on a permanent basis

CARRIED UNANIMOUSLY

Motion 2

We propose the motion that in light of the economic downturn and the reluctance of banks to lend monies, that the deadline of 2015 for works to be carried out by nursing homes to comply with the room size requirements for shared rooms as set out in the Health Act 2007 (Care and Welfare of Residents in Designated Centres for Older People) Regulations (2009) be extended

MOTION WITHDRAWN AS IT WAS AGREED THAT THE MOTION SUBMITTED BY DUBLIN KILDARE REGION ADDRESSES THIS ISSUE

Motion Submitted by North West Region (presented by Denis Fitzpatrick – St. Eunan's)

Motion 1

The region notes with concern the following in respect of the HSE:

- i. Delays in the processing of applications within the Nursing Home Support Scheme
- ii. Reluctance of the HSE to provide equipment to clients which is covered by the medical card scheme

Motion 2

NTPF – negotiating strategy

Motion 3

HIQA – inconsistencies within the inspection process and between inspectors

MOTIONS CARRIED UNANIMOUSLY

AOB

From the Floor

- Ellen Dillon (Larchfield Park) complimented the Board for their work throughout the year and queried whether the NTPF are still in existence as rumours are that they are not. CEO stated that the NTPF and SDU are working in partnership with each other. They are still in existence and will be for some time but possibly under a different guise. Function of negotiating fee rates under the NHSS is still the core function of NTPF as per the legislation.
- Ellen Dillon (Larchfield Park) queried whether the new Chairman will continue to meet with HIQA regularly as per previous Chairman. It was noted that this will be a matter for the incoming Board.
- Joe Stanley (Caiseal Gael NH) queried the impact and legitimacy of NTPF's tender for forensic accountants. CEO advised that NHI have made contact with NTPF to seek clarification on the role of the forensic accountants and express concern over the term 'forensic'. NTPF clarified that the forensic accounts will only be used in cases where nursing homes are unable to agree a rate. NHI have engaged in legal correspondence to NTPF and it was noted that only NTPF employees have the ability to negotiate on behalf of NTPF.

- Tom Murray (Cramers Court) congratulated the Board for accumulating reserves on behalf of NHI members and requested that the incoming Board consider how the money could be re-invested. CEO advised that it was discussed by the Finance subcommittee meeting on 30th May in advance of the AGM with a number of options being considered in the form of increased education, PR/advertising and 2012 rebate system.
- Maureen McNulty (Marymount Care Centre) commended Sinéad Morrissey on her work as NHI Practice Development Facilitator. It was suggested that NHI consider employing a second PDF to assist SM. Chairman stated that the Nursing Committee Board representative has not yet been selected and that this will be a matter for the nursing committee in the first instance to review and submit proposals if appropriate to the Board.

Meeting concluded at 12.40pm

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